Onboarding instructions

Welcome to the World Federation of Occupational Therapist’s 3D Education Hub. Nakam’s Gallery introduces audiences to living and working with displacement.

**STEP 1** View the Welcome video on Vimeo.

**STEP 2** Go to the HUB: Nakam’s Gallery - the 3D education rooms.
Use any computer and device, including VR Headsets. No App required. Use Chrome, Firefox, not Safari. *For remote desktop and older, slower iPad or smart phones refer to TIPS below.*

If there are 50 people in the rooms you will be placed in the foyer until someone exits.

Follow the instructions on the hubs (as below):

1. **SELECT ‘JOIN ROOM’** unless you:
   a) Use VR headset: ‘Enter on Device’; or
   b) Stay in the foyer: ‘Spectate’.

2. **SELECT ‘AGREE’** to the Avatar unless you are an advanced user.
   *Advanced users can create their personal avatar by following instructions at the end of this document.*

3. **CHOOSE YOUR AUDIO** Select to test your audio level so when you are in the rooms you can talk to others if you are close to them. *Conversations are not private.*

4. **SELECT ‘ENTER ROOM’** You are now in the foyer of the 3D rooms.
### Step 3 How to move and use the rooms?

You arrive in the Foyer.  
Welcome video and Navigation instructions.

Choose your preferred navigation:

- **a)** *Move back/forwards and sideways.* HUBS suggests using the keyboard’s **letters (Q & E).** We provide the alternative, using your **keyboard arrows.** It is like playing the piano or keyboard. If using a mobile phone, pinch your fingers in and out.

- **b)** *Look around.* Use **letters** or the **mouse,** and if using a mobile, one finger.

- **c)** *Jump between circles.* Transport yourself from one red circle to another. See instructions for advanced users below.

- **d)** *Explore the items on the walls.* Hover over the item and select **OPEN LINK.** This opens a new tab. Close the tab to return to the 3D rooms. If on a mobile, tap 3 times to open link.

<table>
<thead>
<tr>
<th>Icons</th>
<th>Functions</th>
</tr>
</thead>
<tbody>
<tr>
<td><img src="image" alt="Leave" /> <img src="image" alt="Invite" /></td>
<td>Leave the room and return at any time. Invite others.</td>
</tr>
<tr>
<td><img src="image" alt="Voice" /> <img src="image" alt="React" /> <img src="image" alt="Chat" /></td>
<td>Check Audio level &amp; Mute. Open an Emoji. Open Text Chat.</td>
</tr>
<tr>
<td><img src="image" alt="Objects" /> <img src="image" alt="People" /></td>
<td>People = Names &amp; number of viewers in the rooms. Objects = Menu items. <em>Not required.</em></td>
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TIPS

Audio. Do not change your microphone source mid-way (leave the room and re-enter to do this).

Video viewing. Go close to each video. The audio will be louder the closer you are.

Problems? Select ‘Leave’ and then re-enter.

VR Headsets e.g. Oculus Quest, enable you to navigate through the rooms as a room-scale volumetric VR experience.

Mobile phones & Slow devices. The rooms are full of rich media. On slow phones, IPads, tablets and old computers, the media playback is maybe limited due to bandwidth.

i. VIDEO PLAY: You may not play the videos as Hubs automatically disables bandwidth & processor intensive media to ensure compatibility on any device.

ii. OPEN LINKS: Your Pop-up Blocker must be disabled in your browser’s Settings.

Presenters’ Onboarding Guide
This is available on booking the Live Training room. Presenters can share computer screens & webcams.

Advanced Users

1. TRANSPORT for quick navigation around the rooms. Select the red circle. Press the Spacebar down and a person symbol appears above the circle. Select only the symbol to be transported to the red circle. If you click the background items they will open and it is important that you close them to clear the room to continue.

2. CREATE your own AVATAR Look more like yourself.

Open a new window and go to Ready Player Me: Follow instructions. Do not choose the full body avatar option. Copy the link provided at the end.

Select ‘Copy image URL’ (to paste the url back in the rooms).

Return to WFOT 3D rooms.

Select ‘Change Avatar’.

On the new page, top right corner, select ‘Avatar GLB URL’.

Paste your copied link in the box.

Select ‘Apply’.

More information please email:
At: Education Hub.
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